

ASSISTANT LANDSCAPE ARCHITECT

JOB SUMMARY:

As an Assistant Landscape Architect, you will play a vital role in supporting the development, design, and coordination of diverse landscape projects across the UK and internationally. This is an excellent opportunity for an aspiring landscape architect to gain hands-on experience across a wide range of project types and scales, working on both private and commercial ventures.

You will have the flexibility to collaborate with different teams, allowing you to enhance your skills and broaden your expertise in various areas of landscape architecture. In return, you will receive tailored career development and mentorship, designed to support your growth and help you become a well-rounded professional in the field.

This role is ideal for a recent graduate or junior landscape architect who is passionate about design, proactive, and eager to learn, and willing to work on a variety of projects.

SKILLS:

- A strong and well-rounded skill set in design, with an emphasis on producing high-quality, innovative, and creative design solutions.
- Strong communication skills: ability to convey ideas clearly and confidently through writing, drawing, and verbal interactions with internal teams.
- Strong aptitude for learning and quickly acquiring new skills and knowledge.
- Strong critical thinking abilities, with the capacity to evaluate complex situations, identify key issues, and develop innovative solutions.
- Understanding of the following software:
 - AutoCAD (Essential)
 - Adobe Creative Suite (Essential)
 - Microsoft Office (Essential)
 - Sketch-up (Preferred)
 - Enscape(Desired))
 - Revit (Desired)
 - NBS (Desired)

KEY RESPONSIBILITIES:

PROJECT INVOLVEMENT / DESIGN

- Assist in the development of landscape designs from inception to completion, ensuring that each concept is thoughtfully considered and aligns with client specifications and budget requirements. Balance creativity with practicality in every design element, while adhering to current design standards and maintaining ASD's quality throughout the process.
- Support the creation of graphic content for presentations, concept designs, and detailed design work.

- Assist in preparing reports, presentations, technical drawings, and specifications for planning applications and construction contracts.
- Develop an understanding of how to actively support the delivery of ASD's services within budget, target, and timeline constraints.
- Attend site visits and meetings as projects require, representing the company in a professional manner
- Foster excellence in landscape design and support ASD in achieving its goal of leading the field in design.
- Working towards effectively presenting landscape projects to clients and multi-disciplinary teams, both verbally and visually.

PROJECT MANAGEMENT

- Maintain, manage, and organize records and information in line with the company's project management and folder system.

PROFESSIONAL DEVELOPMENT

- Participate in training and engage in career development opportunities.
- Embrace innovation, creativity, and research in every aspect of your role. Contribute fresh ideas, explore emerging design trends, and engage in research-driven solutions to create sustainable and visually inspiring landscapes. Collaborate with team members to refine your skills in concept development, material exploration, and ecological design strategies. Stay proactive in seeking new approaches to design challenges, integrating technology, and staying up-to-date with industry best practices.

LEADERSHIP

- Ensure that innovation, creativity, and research are encouraged, supported, and incorporated into the forward programme for the entire Landscape Team.

OTHER

- Comply with all organisational policies, procedures, and systems.
- Be aware of and assume the appropriate level of responsibility for Health and Safety within the office and in relation to design work (CDM), and report any concerns.
- Ability to take incoming and make outgoing telephone calls as required, conversing with clients in a clear manner.
- Ensure that all work produced conforms to design templates, is correctly branded, and meets the quality standards expected by ASD.
- On occasion, you may be required to spend time away from the office, which may involve long hours of travel to and from domestic and/or international destinations.
- Ability to work independently or collaboratively as part of a team.
- Ability to work both independently and collaboratively within a team. Strong time management skills, with the ability to prioritise tasks, meet deadlines, and stay organised. Effectively plans and adjusts work to ensure tasks are completed accurately and on time, maintaining focus on key responsibilities.

You may be assigned a custom role with specific responsibilities, including tasks beyond or in addition to the standard duties above